

DATE: Tuesday, July 8, 2008
TIME: 6:00 P.M.
2008-2009-1

PLACE: Administration Bldg.
1881 Deer Park Ave.
Deer Park, NY 11729

Members Present: Ms. Rose Bruner
Mr. John Gouskos
Mr. Robert Marino
Mr. Keith Rooney
Mr. Dennis Ryan
Mr. Ron Wayne
Mr. Frank Wilkinson

Staff Present: Ms. Elizabeth Marino, Superintendent
Ms. Eva Demyen, Asst. Superintendent
Mr. Frank Caliguiri, Asst. Superintendent
Mr. Gene Levenstien, Asst. Superintendent
Mr. Robert Sapir, Attorney
Ms. Lisa Brennan, District Clerk

CALL TO ORDER

The meeting was called to order at 6:10 p.m with the Pledge of Allegiance, with all present participating.

APPOINTMENT OF TEMPORARY CHAIRPERSON

Upon a motion by Mr. Rooney, seconded by Mr. Wayne, the Board of Education appointed Ms. Lisa Brennan as temporary chairperson.

APPOINTMENT OF SCHOOL DISTRICT LAW FIRM

Upon a motion by Mr. Wilkinson, seconded by Mr. Marino, the Board of Education approved the law firm of **Cooper, Sapir & Cohen, P.C., 560 Broadhollow Road, Melville, NY 11747**, as the School District Law Firm for the Deer Park Union Free School District for the 2008-2009 school year.

OATH OF OFFICE OF TRUSTEES & SUPERINTENDENT

Mr. Robert Sapir, administered the Oath of Office to Ms. Elizabeth Marino, Superintendent and to the : newly-elected Trustees of the Board of Education:
Mr. Dennis P. Ryan
Mr. Ron Wayne

PRESIDENT OF BOARD OF EDUCATION

Upon a motion by Mr. Gouskos, seconded by Mr. Wayne, the Board of Education voted unanimously to elect **Mr. Dennis P. Ryan, President** of the Board of Education for the 2008-2009 school year.

VICE PRESIDENT BOARD OF EDUCATION

Upon a motion by Mr. Wayne, seconded by Mr. Rooney, the Board of Education voted unanimously to elect **Mr. John Gouskos, Vice President** of the Board of Education for the 2008-2009 school year.

APPOINTMENT OF DISTRICT OFFICERS:

DISTRICT CLERK

Upon a motion by Mr. Marino, seconded by Ms. Bruner, **Ms. Lisa Brennan, was appointed District Clerk** of the Deer Park Union Free School District for the 2008-2009 school year.

**DISTRICT
INTERNAL
CLAIMS AUDITOR**

Upon a motion by Mr. Marino, seconded by Ms. Bruner, **Deans Archer & Co. CPA was appointed District Internal Claims Auditor** of the Deer Park Union Free School District for the 2008-2009 school year.

**DISTRICT
TREASURER**

Upon a motion by Mr. Marino, seconded by Ms. Bruner, **Mrs. Marlene Yanover-Downing was appointed District Treasurer** of the Deer Park Union Free School District for the 2008-2009 school year.

**INTERNAL
AUDITOR**

Upon a motion by Mr. Marino, seconded by Ms. Bruner, **R.S. Abrams & Co. LLP was appointed Internal Auditor** of the Deer Park Union Free School District for the 2008-2009 school year.

OTHER APPOINTMENTS:

**SCHOOL DISTRICT
PHYSICIAN**

Upon a motion by Mr. Wayne, seconded by Mr. Marino, **Dr. Anthony Donatelli was appointed School District Physician** of the Deer Park Union Free School District for the 2008-2009 school year.

****NAY – Mr. Wilkinson, Mr. Gouskos, Mr. Rooney**

**SCHOOL DISTRICT
AUDITOR**

Upon a motion by Mr. Wayne, seconded by Mr. Marino, **Nawrocki Smith LLP was appointed School District Auditor** of the Deer Park Union Free School District for the 2008-2009 school year.

**SCHOOL DISTRICT
ARCHITECT**

Upon a motion by Mr. Wayne, seconded by Mr. Marino, **Bartlett, Amoruso & Reece was appointed School District Architect** of the Deer Park Union Free School District for the 2008-2009 school year.

**SCHOOL DISTRICT
FINANCIAL ADVISOR**

Upon a motion by Mr. Wayne, seconded by Mr. Marino, **Munistat Service, Inc. was appointed District Financial Advisor** for the Deer Park School District for the 2008-2009 school year.

**SCHOOL DISTRICT
BOND COUNSEL**

Upon a motion by Mr. Wayne, seconded by Mr. Marino, **Hawkins, Delafield & Woods was appointed District Bond Counsel** for the Deer Park Union Free School District for the 2008-2009 school year.

**SCHOOL
ACCOUNTANT**

Upon a motion by Mr. Wayne, seconded by Mr. Marino, **Isrealoff, Trattner & Co. PC was appointed the school accountants** for the Deer Park Union Free School District for the 2008-2009 school year.

**PRIVATE
INVESTIGATOR**

Upon a motion by Mr. Wayne, seconded by Mr. Marino, **Mr. Joel Mitchell was appointed Private Investigator** for the Deer Park Union Free School District for the 2008-2009 school year.

**ADMINISTRATOR
MENTOR
(grant funded)**

Upon a motion by Mr. Wayne, seconded by Mr. Marino, **Mr. James McCaffrey was appointed Administrator Mentor** for the Deer Park Union Free School District for the 2008-2009 school year.

SUPERINTENDENT HEARING OFFICER

Upon a motion by Mr. Wayne, seconded by Mr. Marino, **Mr. Steve Neidell** was appointed Superintendent Hearing Officer for the Deer Park School District for the 2008-2009 school year.

DESIGNATIONS:

OFFICIAL BANK DEPOSITORIES

Upon a motion by Mr. Gouskos, seconded by Mr. Rooney, the attached named commercial banks, which maintain branches actively participating in the financial needs of the District and which have been recommended by the Administration of the District, are hereby designated as depositories for the District funds according to the following attached schedule.

REGULAR MONTHLY MEETINGS

Upon a motion by Mr. Gouskos, seconded by Mr. Rooney, the Regular Monthly Meetings of the Board of Education of the Deer Park Union Free School District are to be held the **Fourth (4th) Tuesday of each month**, unless otherwise specified, at 8:00 p.m. in the Administration Building, 1881 Deer Park Avenue, Deer Park, NY 11729, for the 2008-2009 school year.

OFFICIAL NEWSPAPERS

Upon a motion by Mr. Gouskos, seconded by Mr. Rooney, the Official Newspapers of the Deer Park Union Free School District for the 2008-2009 school year are **Newsday** and the **Beacon**.

AUTHORIZATIONS:

PAYROLL CERTIFICATION

Upon a motion by Ms. Bruner, seconded by Mr. Wilkinson, **Ms. Elizabeth Marino, Superintendent** is approved to authorize Payroll Certification for the 2008-2009 school year.

PURCHASING AGENT

Upon a motion by Ms. Bruner, seconded by Mr. Wilkinson, the **Assistant Superintendent of Business and Operations, Mr. Gene Levenstien**, is approved as Purchasing Agent for the Deer Park Union Free School District for the 2008-2009 school year.

ESTABLISHING PETTY CASH FUNDS

Upon a motion by Ms. Bruner, seconded by Mr. Wilkinson, the authorization for establishment of **Petty Cash Funds** for the 2008-2009 school year was approved as follows:

| | |
|--------------------------|----------|
| Abraham Lincoln School | \$100.00 |
| John Quincy Adams School | \$100.00 |
| May Moore School | \$100.00 |
| John F. Kennedy School | \$100.00 |
| Robert Frost School | \$100.00 |
| High School | \$100.00 |
| Asst. Supt. Business | \$100.00 |
| Asst. Supt. Curriculum | \$100.00 |
| Asst. Supt. S/E | \$100.00 |
| District Clerk | \$100.00 |
| Superintendents Office | \$100.00 |
| Transportation | \$100.00 |
| Buildings and Grounds | \$100.00 |

DESIGNATION OF AUTHORIZED SIGNATURE ON CHECKS

Upon a motion by Ms. Bruner, seconded by Mr. Wilkinson, the **authorized signature on checks** for the Deer Park School district for the 2008-2009 school year are **Mr. Dennis P. Ryan**, President of the Board of Education and **Ms. Marlene Yanover-Downing**, District Treasurer.

CELL PHONE LIST

Upon a motion by Ms. Bruner, seconded by Mr. Wilkinson, The cell phone list (attached) has been approved for the 2008-2009 school year.

BONDING OF PERSONNEL:

BONDING OF SCHOOL DISTRICT AGENT

Upon a motion by Mr. Wayne, seconded by Mr. Gouskos, the **bonding of Wilma Lipson** of the Deer Park Union Free School District was **authorized in the amount of \$250,000.00** for the 2008-2009 school year.

BONDING OF SCHOOL DISTRICT PERSONNEL

Upon a motion by Mr. Wayne, seconded by Mr. Gouskos, the **bonding of School District Personnel** of the Deer Park Union Free School District for the 2008-2009 school year was **authorized in the amount of \$5,000.00**.

ESTABLISH MILEAGE REIMBURSEMENT

Upon a motion by Mr. Gouskos, seconded by Mr. Wilkinson, the **establishment of 58.5 cents per mile for mileage reimbursement** is authorized for the Deer Park Union Free School District for the 2008-2009 school year.

PRICES FOR SCHOOL MEALS

Upon a motion by Mr. Gouskos, seconded by Mr. Wilkinson, the establishment of **prices for school meals** for the Deer Free School District for the 2008-2009 school year is as follows:

| | |
|------------------------------------|--------|
| Secondary and Elementary breakfast | \$1.00 |
| Elementary Lunch | \$1.50 |
| Secondary Lunch | \$1.75 |
| Milk | .40 |

INTRODUCTION OF COMMITTEES/CHAIRPERSONS

Technology – Frank Wilkinson
Policy – Dennis Ryan and Rose Bruner
Energy – Keith Rooney
Facilities & Grounds – Bob Marino and Dennis Ryan
Budget – John Gouskos
Special Education – Keith Rooney
Audit Committee – Ron Wayne, Frank Wilkinson, John Gouskos
BOE committee for compensation – Ron Wayne

DISCUSSION:

Mr. Mike Conte and Ms. Corinne Morton from Syntax Communications discussed summer initiatives

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**NEW BUSINESS:**

**ABOLITION OF  
POSITION OF  
DIRECTOR OF  
SPECIAL EDUCATION**

Upon a motion by Mr. Gouskos, seconded by Mr. Rooney, the Board of Education unanimously approved the following Resolution:

RESOLVED, that effective August 31, 2008 the position of Director of Special Education is hereby abolished, and

IT IS FURTHER RESOLVED, that the employment of Randi Medeiros, who holds such a position at such time is hereby terminated, effective such date, and,

BE IT FURTHER RESOLVED, that such individual will be placed on a preferred eligibility list pursuant to the requirements of Education Law.

**CREATION OF  
ADMINISTRATIVE  
POSITION**

Upon a motion by Mr. Gouskos, seconded by Mr. Rooney, the Board of Education unanimously approved the following Resolution:

RESOLVED, that effective September 1, 2008 the following administrative position is created:

District Administrator for Special Education in Curriculum, Instruction and Assessment, effective September 1, 2008, and

BE IT FURTHER RESOLVED, that the position shall be a 12 month position.

**APPOINTMENT OF  
INTERIM ASSISTANT.  
SUPERINTENDENT  
FOR BUSINESS**

Upon a motion by Mr. Ryan, seconded by Mr. Marino, the Board of Education unanimously approved the following Resolution:

BE IT RESOLVED, that the Board of Education authorizes the appointment of an Interim Assistant Superintendent for Business for the 2008-2009 school year subject to the approval of the Commissioner of Education.

**RECEIPT OF  
SCHEDULES**

Upon a motion by Ms. Bruner, seconded by Mr. Wilkinson, the Board of Education unanimously approved the following Schedules collectively.

**SCHEDULE 08-0-656 - ATHLETIC EQUIPMENT & SUPPLIES BID #603**

Bids were received from the following vendors:

South Shore Outdoor  
Olympic Den

Massapequa Soccer Shop

Aluminum Athletic Equipment  
Port Jefferson Sports

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications:

|                             |             |
|-----------------------------|-------------|
| South Shore Outdoor Store - | \$ 3,858.30 |
| Olympic Den                 | 2,597.00    |
| Massapequa Soccer Shop      | 3,634.15    |
| Aluminum Athl. Equip.       | 513.35      |
| Port Jefferson Sports       | 15,276.08   |

**SCHEDULE 08-E-304 - TRANSFER OF BUDGETARY FUNDS**

Explanation of Budgetary Transfer: T42 and T43

**SCHEDULE 08-F-98 - CONTRACT REPORT**

**PUBLIC BE  
HEARD:**

CONCERNS,  
COMMENTS,  
QUESTIONS

MEMBERS, BOARD OF EDUCATION

**ADJOURNMENT:**

Upon a motion by Mr. Gouskos, seconded by Mr. Rooney,  
the Board of Education adjourned at 7:45 p.m.

Respectfully submitted,

Lisa Brennan  
District Clerk

**REORGANIZATION MEETING**

**JULY 8, 2008**

**OFFICIAL BANK DEPOSITORIES**

| <b><u>FUND</u></b>                           | <b><u>ACCOUNT</u></b>    | <b><u>BANK</u></b>                           |
|----------------------------------------------|--------------------------|----------------------------------------------|
| Gen. Fund (Money Market)                     | 844-003026               | JP Morgan Chase Bank                         |
| Gen. Fund (Premier Invstmt.<br>Money Market) | 844-106259               | JP Morgan Chase Bank                         |
| Trust and Agency<br>Reserve Account          | 844-820091<br>844-820121 | JP Morgan Chase Bank<br>JP Morgan Chase Bank |
| School Lunch                                 | 844-820148               | JP Morgan Chase Bank                         |
| Flexible Benefits                            | 844-121584               | JP Morgan Chase Bank                         |
| Clearing A/C                                 | 825-134625               | JP Morgan Chase Bank                         |
| Gen. Fund (Disb.)                            | 690-5953905              | JP Morgan Chase Bank                         |
| Payroll Account                              | 6901907410               | JP Morgan Chase Bank                         |
| Expendable Trust Fund                        | 6903953614               | JP Morgan Chase Bank                         |
| Cafeteria (Money Market)                     | 0301-005674              | Bank of America                              |
| Fed. Funds                                   | 3228-20-9326             | Bank of America                              |
| Clearing A/C                                 | 3228-240819              | Bank of America                              |
| Capital Fund (Money Market)                  | 080-05011-5              | Citibank                                     |
| Capital Fund                                 | 080-01345-1              | Citibank                                     |
| Clearing A/C                                 | 5996820                  | Citibank                                     |
| Capital Fund I.M.M.A.                        | 9418-779534              | Bank of America                              |
| Gen. Fund (Money Market)                     | 29224029081              | Capital One Bank                             |
| School Lunch                                 | 001910006020             | Suffolk County Nat.<br>Bank                  |
| Clearing A/C                                 | 7920578833               | Commerce Bank                                |
| General Fund                                 | NY-01-0735-0001          | MBIA/CLASS                                   |
| Federal Fund                                 | NY-01-0735-0002          | MBIA/CLASS                                   |
| Flex Benefit Fund                            | NY-01-0735-0003          | MBIA/CLASS                                   |
| Trust & Agency                               | NY-01-0735-0004          | MBIA/CLASS                                   |
| Capital Fund                                 | NY-01-0735-0005          | MBIA/CLASS                                   |